



REGIONAL SCHOOL DISTRICT #19
E.O. SMITH HIGH SCHOOL
REQUEST FOR PROPOSAL (RFP)

Learning Management System Software

Submission Deadline:

10:00 a.m., Wednesday, June 3, 2020

(District reserves the right to extend this deadline
if necessary to collect enough responses.)

Submission Contact:

LMSRFQ@eosmith.org

Background

Region 19 is a public school district that serves 1,100 students in grade 9 through 12 at Edwin O. Smith High School. The school and district offices are located at 1235 Storrs Road, Storrs-Mansfield, Connecticut, 06268. The District educates students from the member towns of Ashford, Mansfield, and Willington, as well as additional students from Columbia, Coventry, and Windham. E.O. Smith High School is known across the region for our student-centered community, challenging curriculum, and talented faculty, as well as a robust array of clubs, athletics, and artistic activities. Together, these efforts position our graduates for success in all of life's pursuits.

Overview

Edwin O. Smith High School is investigating Learning Management System offerings as a potential tool to support the work of our faculty and students. While we currently make use of a number of educational software tools, there is interest in expanding this available toolset.

Our investigation will follow best practice and consider the elements listed below to identify software that best supports our faculty and students. Additionally, the District will expand the list below as needed to make the best selection.

Layout – ease of access/use

Common formats across classes, transition from class to class, minimal clicks for tool access

Tools that support synchronous learning

Real-time distance learning tools that support virtual conferencing with individual students, groups or whole classes, screen sharing, digital projection, interactive features, audience response

Tools that support asynchronous learning

Distance learning tools that support the ability to sequence activities and support engagement. Personalizing assign/assessments & re-assessments

Ability to make content interactive

Page level interactive content to support engagement (flip grid, Quizlet, Socrative, embedded content, polls)

Assignment integration features (Power School connectivity)

Assignments syncing with Power School, Smart Notebook

Class calendar / Master calendar features

Students/staff can see a big picture view with upcoming assignments on one page

Class content available across mult sections

Master class capability for staff – one class that manages multiple sections

Teachers ability to see assessment schedules for their students

Needed to avoid multiple assessments on one day for student(s)

Communication tools with students

Email, notifications, announcements, assignments push to the calendar directly

Ability to communicate via SMS (text)

Individual or group SMS capabilities

Notification control for assignments, assessments, etc.

Users control notification preferences

Communication tools with families

Email one or all parents/guardians from platform (Do parents need to set up an account to receive messages?)

Assessment tools

Sophistication of assessment types, questions. Controls over scheduling & re-assessment

E-Portfolio

Functionality of e-Portfolio

Secure assessment browser

Security features to support summative assessments; students is locked out from everything else on that device

Ability to synch with Power School (rosters)

Links with Power School to push updates on a regular schedule; update rosters & frequency of updates

Students access through single login

Ease of access to all classes with one username and password

Parent access through single login

Ease of parent level access to see class materials, assignments and upcoming items due & access Power School with same credential; linked from Parent Portal

Resource staff ease of access to student work

Instructional support (Resource, counselor, ASC) can navigate/see student calendars, assignments and missing and completed work.

LTI integration

Availability of 3rd party tools to use inside the platform (Turn-it-in, Khan Academy, Nearpod, Pear Deck, Poll Everywhere, etc...)

Ability to align horizontally across common courses

Ability to share materials, assignments, assessments and other resources across the platform.

Ability to serve as a learning portal into the school

Access to common pages (inc. public pages), activities, sports, Health Services, School Counseling, etc.

IT Support availability and access

Dedicated support personnel for our school; Projected internal IT demands to support LMS functionality.

App quality and functionality

Full featured application availability

Reliability of platform

Uptime of the learning management system.

References from other schools

As note previously, the District will expand the above criteria as needed to make the best selection.

Right to Reject

The District may reject any or all proposals or submittals for such reason, as it deems proper. In acceptance of proposals or submittals, the District will be guided by what it deemed to be in the best interest of the District at the time of selection. The District also reserves the right to negotiate further with one or more firms as to any of the features of their proposals or submittals and to accept modifications to the work and/or price when such action will be in the best interest of the District. The award will be made to the most responsible qualified bidder, taking into consideration all criteria included in this request for proposal. The cost portion of the evaluation will be based upon both the upfront and ongoing costs submitted and will be used as part of the criteria for selection.

Submission Requirements

Submission Due Date

Qualifications and proposals will be accepted via email at LMSRFQ@eosmith.org, until Wednesday, June 3rd, 2020 at 10:00am. The District reserves the right to extend this deadline if necessary to collect enough responses. E.O. Smith High School's selection committee and school administration will review submissions.

Questions Regarding the RFP

Questions can be submitted by e-mail to LMSRFQ@eosmith.org unless otherwise directed by E.O. Smith High School.

Proposal

The proposal shall identify both (1) upfront (one-time) cost for implementation, and (2) reoccurring pricing reflecting ongoing subscription costs.

Indemnification

The Bidder is aware of and agrees that, if awarded an Agreement, he is bound by the following indemnification language:

To the fullest extent permitted by law, the Contractor shall release, defend, indemnify, and hold harmless the Regional School District 19, their respective boards, commissions, officers, officials, employees, agents, representatives, and servants from any and all suits, claims, losses, damages, costs (Including without limitation reasonable attorneys' fees), compensation, penalties, fines, liabilities or judgments or any name or nature for:

- Bodily injury, sickness, disease, or death; and/or
- Damage to or destruction of property, real or personal; and/or
- Financial losses (including, without limitation, those caused by loss of use)

sustained by any person or concern, including officers, employees, agents, Subcontractors or

servants of the District, or the Contractor, or by the public, which is cause or alleged to have been caused in whole or in part by the negligent act(s) or omission(s) of the Contractor, its officers, employees, agents, or Subcontractors, in the performance of this Agreement or from the inaccuracy of any representation or warranty of the Contractor contained in the Contract Documents. This indemnity shall not be affected by other portions of the Agreement relating to insurance requirements.

To the fullest extent permitted by law, the Contractor agrees to release, defend, indemnify, and hold harmless the Regional School District 19, their respective boards and commissions, officials, officers, employees, agents, representatives, and servants from any loss, claim, cost penalty, fine or damage that may arise out of the failure of the Contractor, its officers, agents, employees or Subcontractors to comply with any laws or regulations of the United States of America, the State of Connecticut, the Town of Mansfield, or their respective agencies. This undertaking shall not be affected by other portions of the Agreement relating to insurance requirements.