

REGIONAL SCHOOL DISTRICT #19

REQUEST FOR QUOTE (RFQ)

HEWLETT-PACKARD Z2 G4 SFF WORKSTATION

OCTOBER 2018

SUBMISSION/CONTACT ADDRESS

Regional School District #19

Attn: Seth Horila

shorila@eosmith.org

Quotes will be accepted in electronic format.

Summary

Regional School District #19 is seeking Hewlett-Packard Z2 G4 SFF workstations for use in our high school classrooms and offices.

Core Specifications

The quote must include the following built specifications:

- Quantity 1: Hewlett-Packard Z2 G4 SFF Workstation (TYPE A)
 - 2YW30AV– HP Z2 G4 SFF workstation
 - Windows 10 Home 64 Plus
 - Intel Core i5-8500 CPU
 - Intel UHD Graphics 630
 - 8GB (2x4GB) DDR4-2666 nECC Unbuff RAM
 - HP Z Turbo Drive 256GB 2280 SSD
 - USB Slim Keyboard and Mouse
 - 3/3/3 Warranty
- Quantity 1: Hewlett-Packard Z2 G4 SFF Workstation (TYPE B)
 - 2YW30AV– HP Z2 G4 SFF workstation
 - Windows 10 Home 64 Plus
 - Intel Core i5-8500 CPU
 - Intel UHD Graphics 630
 - 8GB (2x4GB) DDR4-2666 nECC Unbuff RAM
 - HP Z Turbo Drive 256GB 2280 SSD
 - USB Slim Keyboard and Mouse
 - 3/3/3 Warranty
 - 9.5mm DVD-ROM Drive

Regional School District #19 reserves the right to potentially modify the above quantities depending on pricing and available funding. The anticipated purchase quantity is approximately 40 units.

Proposal Submission Requirements

Quotes will be accepted in electronic format only. If there are any additional costs for shipping or otherwise, it should be listed on the quote. Vendors may use a format of their own choosing for the quote. However, a simple quote is only required for this request. The quote can be submitted to Seth Horila at the email address identified earlier in this RFQ. Please include "RFQ" in the subject line of the message. Questions about the process should be directed to the same email address as well.

Selection Process

Pricing is the driving factor in the selection process, however it is not the only factor as the District will consider the vendor's ability to fulfill this product request. The District reserves the right to reject any or all submissions, to select an applicant in a manner that is advantageous to the District, and to waive all formalities in the bidding. The vendor is responsible for submitting a quote for consideration in a timely manner with a desired deadline of Wednesday, October 31, 2018. If a sufficient number of proposals are not received by the deadline, the District reserves the right to extend the deadline. The District reserves the right to extend the deadline to request additional information from vendors.

The District does not expressly state or imply any obligation to reimburse responding applicants for any expenses incurred in preparing submissions in response to this request. The selected firm is expected to meet any relevant state and federal legal requirements. The District is an equal opportunity employer.