

REGIONAL SCHOOL DISTRICT #19
BOARD OF EDUCATION
BUILDING COMMITTEE MEETING MINUTES
FOR
TUESDAY JULY 11, 2011

PRESENT: Janice Chamberlain, Fran Archambault, George Kraus, Herb Arico, Mike Sibiga and Ralph Pemberton, Steve Corrigan (Mountain View), Tom Balskus (Milone & MacBroom), Curt Vincente and Bruce Silva

ABSENT: Jim Mark, Bob Kremer and Tim Nolan,

The meeting was called to order at 4:00 PM by Janice Chamberlain.

Steve Corrigan was asked to provide a summary report on the athletic field's renovation project. Steve noted that the construction schedule was pushed up by about two weeks as a result of time lost due to inclement weather, in spite of having his crew work on Saturdays. Steve handed out an updated construction schedule and answered specific questions regarding the project. It was noted that there had not been any significant problems which has required the use of the contingency funds. Mr. Silva noted that the project incurred an additional expense of approximately \$1500 for the installation of tick marks in the field for women's field hockey lining. He also noted that the four lighting stanchions had been installed at the direction of the building committee.

Ralph Pemberton informed the committee that some ledge was found and removed at no additional cost to the district. The track surfacing is now scheduled to be done starting on August 29, 2011. This may present a problem because of the amount of odor which is generated by the application process involving polyurethane products. Tom Balskus and Steve Corrigan agreed to see if the track surface can be applied earlier than the four-week specification.

Bruce Silva informed the committee that he had utilized Mr. Roland Kunkel to consult on the projects plans and specifications. Mr. Kunkel had recommended that the track be constructed at a 1% slope as opposed to the 2% slope in the Milone & MacBroom specifications. He also recommended an alternative formula for the top layer of fill that would be located underneath the track and synthetic game field surfaces. After considering Mr. Kunkel's proposal Vince McDermott decided to utilize the fill recipe in the original project specifications. He noted that his firm has utilized this "product" in a number of Connecticut athletic track and field construction projects without problem.

The committee discussed briefly the need for a new policy to insure that the new facilities were appropriately regulated for public use and protected from unauthorized activities and/or overuse.

Cherie Trahan provided an updated financial Periodic Status Reported (July 11, 2011) and answered specific questions.

The committee voted "unanimously" to approve the following invoices for payment:

- Mountain View Inc - Application 2 06/30/11- \$172,187.50
- Milone & MacBroom – June 10, 2011 Invoice – 4,832.11

The committee discussed the amount of contingency that remained and what remained on the list of options that should be considered. The committee needs to decide on the “score board “option before the next meeting. Mr. Silva agreed to email a recommendation to committee members during the next week.

It was agreed the next meeting would be held on Monday, July 25, 2011 at 4:00 p.m.

The meeting was adjourned at approximately 5:45 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bruce W Silva". The signature is stylized with a large, looping initial "B" and "S".

Bruce W Silva

BWS/