

REGIONAL SCHOOL DISTRICT #19  
BOARD OF EDUCATION  
BUILDING COMMITTEE MEETING MINUTES  
FOR  
THURSDAY OCTOBER 26, 2010

PRESENT: Janice Chamberlain, Bob Kremer, George Kraus, Michael Fitzgerald, Steve Robichaud, Kevin Ericson and Bruce Silva

ABSENT: Fran Archambault, Jim Mark, Herb Arico, Mike Sibiga and Tim Nolan

Ms. Chamberlain called the meeting to order at 4:35 p.m.

The Committee approved the minutes for October 14, 2010.

George Kraus provided the committee with copies of a draft RFQ document and 'Designer Selection Process and Timeline' which he developed with the help of Ralph Pemberton, and Bill Kerensky. It was agreed that Bruce Silva would revise the document based on the committee's recommendations and suggested changes.

George also provided a short list of six architectural firms that were well known for their work in Connecticut. The committee agreed to send the RFQ to five of the six firms. The companies included Malone and MacBroom, Glades & Goven, Clough-Harbour Sports, Kaestle Boos Assoc. and JJA Sports.

Everyone agreed that time was of the essence and we should move quickly to email the RFQ document to each of the firms. Mr. Silva agreed to speak to each of the firms in advance to let them know that they had been included on a short list for the E.O. Smith project and could expect the solicitation.

Mr. Silva also agreed to forward the RFQ documents to the Mansfield Town attorney to make sure that it was in keeping with Board policy and any relevant statutes before it was sent out.

Ms. Chamberlain following up on a previous discussion item at the last meeting suggested that the Building Committee consider hiring a consultant to assist with the selection field and track related products. Mr. Kraus recommended the use of Mr. Kunkel who had been used by the University of Connecticut for a few of their projects. Everyone seemed to indicate that they were supportive of the idea.

The next meeting was scheduled for Tuesday, November 23, 2010 at 4:00 p.m.

Respectively submitted,



BWS/