

CALENDAR FOR BUDGET YEAR 2010-2011  
BUDGET PREPARATION SCHEDULE

Saturday, November 7, 2009	Board Retreat to Discuss Budget Priorities
Thursday, November 12, 2009	Budget manual to administrators and department heads
Wednesday, November 18, 2009	Budget process reviewed at department head meeting
Tuesday, November 24, 2009	Draft program narratives submitted to principal
Tuesday, December 1, 2009	Department budgets submitted to principal
Thursday, December 3, 2009	Municipal Budget Meeting*
December 7-11, 2009	Budgets (including narratives) reviewed by principal and forwarded to superintendent
Friday, January 22, 2010	Superintendent's proposed budget sent to publisher
Monday, February 8, 2010	Superintendent's proposed budget distributed to member towns and public

BUDGET REVIEW AND ADOPTION CALENDAR

Tuesday, February 9, 2010	Budget Review Meeting	Media Center – 7:00 p.m.
Tuesday, February 23, 2010	Budget Review Meeting	Media Center – 7:00 p.m.
Tuesday, March 2, 2010	Regular District Board of Education Meeting	Media Center – 7:30 p.m.
Tuesday, March 9, 2010	Budget Review Meeting	Media Center – 7:00 p.m.
Tuesday, March 16, 2010	Budget Review Meeting	Media Center – 7:00 p.m.
Tuesday, March 23, 2010	Public hearing on superintendent's budget	Media Center – 7:00 p.m.
	Finance committee meeting Budget review and recommendations	Media Center - 7:30 p.m.
Tuesday, April 6, 2010	Regular district board of education meeting  Board adoption of 2010-2011 budget	Media Center – 7:30 p.m.
Monday, May 3, 2010	Annual meeting on budget	Media Center - 7:00 p.m.
Tuesday, May 4, 2010	Budget referendum held in towns of Ashford, Mansfield and Willington	

Adopted: 9/1/09