

BUILDING PASS APPLICATION FORM

See reverse side for privilege description

(rev. 2/23/04)

Name: _____

Chronologic Grade: _____ Credit Status: _____

School/Community Involvement: _____

1. Faculty Recommendation:

Faculty Name: _____

Complete below: 5 - Excellent 4 - Satisfactory 3 - Improving 2 - Needs Improvement 1 - Not evident

Demonstrates responsible attitudes & behaviors: _____

Demonstrates courtesy and cooperation: _____

Demonstrates appropriate maturity and citizenship: _____

Faculty Signature: _____

2. Parent Permission:

My son/daughter has my permission to participate in the privilege system at the *BUILDING PASS* level. I also understand the school may suspend or revoke this privilege for poor academic performance or for disciplinary infractions. At any time, I may also ask the school to revoke this permission.

Parent Signature: _____

Student Contract:

I agree to follow all the rules and procedures of the *BUILDING PASS* I have earned. I also understand school administration may suspend or revoke these privileges at any time should my behavior indicate insufficient maturity appropriate to the level of trust this privilege level represents and requires.

Student Signature: _____

Office Use Only:

Received : _____ Initials: _____

Approved: _____ Initials: _____

BUILDING PASS PRIVILEGE DESCRIPTION

The E. O. Smith privilege system rewards students who have demonstrated consistent maturity and responsibility regarding attendance, credit acquisition and following the school's rules and procedures. The system gives students increasing levels of autonomy as they have demonstrated mature and responsible behavior appropriate to such autonomy. The system consists of two levels. Each level may be earned with consistent mature and responsible behavior as well as meeting the minimum chronological grade level.

The initial privilege level of the school's privilege system is the "*building pass*." This pass affords students a variety of locations to choose from during their study hall periods. These choices are listed below along with a brief description of each location.

For the 2004-05 academic year students will be required to check into the cafeteria. Once attendance is taken, students proceed to their chosen location with the faculty member assigned to that location. Students must remain there for the period with the exception of the library. Only the library will issue passes to return to the café. For those students assigned to study hall during lunch waves, the art atrium will be unavailable. However, students may choose the library or the cafeteria for all lunch waves after they check into their study halls. If you have any questions or issues with the privilege system, please contact the appropriate assistant principal.

Building pass locations and procedures

- 1. Cafeteria:** This is typically a social study hall. Students may have access to food and vending machines throughout the day with the exception of periods following the lunch waves. During those periods only vending machines are available.
- 2. Art Atrium:** At this location ping-pong tables and a hackey sack area are available to students. There are also small tables for students desiring a smaller and quieter environment for socializing. For the 2004-05 academic year this location will be unavailable during lunch waves.
- 3. Group Study Lounge:** At this location students may work on academic projects and assignments requiring cooperative group efforts. As such, the room will allow conversation, but will be focused on course work and require mutual respect and cooperation from all students in the lounge.
- 4. Library:** All the typical services such as computer use, research resources, quiet academic study and the reading lounge will be available to students.
- 5. Extended Lunch:** Students assigned study hall during lunch may take lunch in the cafeteria for all lunch waves provided they have checked into their assigned room study hall before coming to the cafeteria.
- 6. Silent Study Lounge:** At this location students may read and study quietly. No computer resources are available. The room is equipped with comfortable chairs and tables.